

The Green Sheet

Pennsylvania Board of Probation and Parole
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2011 Employee Awards Announced

On Wednesday, August 15, 2012, the Board held its annual employee award ceremony to recognize exemplary performance of employees in 2011.

Jesse Bayle

Michael M. Haduck Field Agent of the Year Award

Parole Agent Jesse Bayle has been a field agent with the Board since September 2007 and has quickly developed into a capable and well-respected agent with the Board. Agent Bayle volunteers to take on additional responsibilities and demonstrates his willingness to go above and beyond what is required by frequently assisting his supervisor and other agents in the apprehension of absconders and transports. He has also been deputized by the U.S. Marshal's Office as a member of the local Task Force.

Agent Bayle demonstrates personal courage, excellent judgment, professional commitment and a dedication to the protection

*Left to right:
Chairman
Potteiger,
Western
Regional
Director Jay
Williams, Agent
Bayle, Deputy
Executive
Director Cynthia
Daub and Board
Member White*



of the community each day, and his actions on July 28, 2011 exemplify his service as a field agent.

On that day, Agent Bayle was conducting a routine visit at the home of a state parolee and discovered a young minor in hiding during a walk-through of the residence. Concerned for her safety, Agent Bayle drove her to her parents' home and reported the circumstances to them. He returned to the offender's residence and subsequently declared the offender delinquent since he was no longer at his residence.

Later on that same day as Agent Bayle was conducting field visits in downtown Erie, he noticed another absconder on his caseload and proceeded to take him into custody. He then discovered cocaine in the offender's pocket and contacted the police for assistance with new criminal charges relating to the cocaine. While waiting for the Erie Police Department to arrive, Agent Bayle noticed an individual in the crowd who was wanted by the Erie Police Department for the armed robbery and assault of an elderly woman. When assistance arrived, Agent Bayle identified the robbery suspect, who was also taken into custody.

These actions exemplify the characteristics of this award as Agent Bayle demonstrated strength of mind and focus of community protection not only on this day, but every day for the community of Erie.



*Chairman
Potteiger talks
with Agent
Bayle and his
wife Erica after
the luncheon.*

Regina Magda

Employee of the Year - Administrative and Support Category

Ms. Regina Magda returned to employment with the Board in 2004 and is currently the only clerical assigned to the Allegheny Central Supervision Unit and the Pittsburgh FAST Unit. She is responsible for supporting five general caseload agents and two FAST agents with an average total caseload of 430 cases. In 2011, Ms. Magda demonstrated superior ability to grasp her work assignments, easily moving from one task to another and frequently interrupting one task in order to complete a new task with a higher priority. In a Unit with a very high workload and activity level, Ms. Magda has consistently completed her assignments in a timely, professional and proficient manner; has maintained a close knit rapport with her coworkers and has demonstrated her loyalty to the Board. She is always ready to lend a hand to get the job done right and is a model employee.

Regina Magda
listens as
Pittsburgh
Deputy District
Director Mark
Gabonay reads
her award.



Left to right: Parole Supervisor Brian Helfrich, Deputy Executive Director Cynthia Daub, Western Regional Director Jay Williams, Pittsburgh Deputy District Director Mark Gabonay, Regina Magda, Board Member White and Chairman Potteiger.

Kay Stone

Employee of the Year – Officials and Administrators Category

Kay Stone began her Commonwealth career in 1985 and joined the Board in March 1987. She is currently a Parole Staff Technician working in the Case Analysis Division at Central Office and is responsible for entering Board Actions into the computer system. In the month of March 2011 alone, Ms. Stone entered over 400 Board Actions. In addition to her outstanding work productivity, Ms. Stone can always be counted on to pitch in whenever needed. She possesses a willingness to mentor staff and is willing to help train those involved in the minimum review process. She knows every aspect of her job, continually fields questions from her coworkers on a day-to-day basis and consistently provides staff with support, guidance and direction. Kay is a team leader, a team player and serves as a role model for her coworkers.

Below, Board Secretary Kim Barkley makes her presentation to Kay Stone. At left are: Parole Supervisor Paul Walters, Kim Barkley, Kay Stone, Board Member White, Chairman Potteiger.



Kim Lewis, William Stevens, Gail Bailey, Billy Kinder-Schreiber, Deborah Basehore

Group Achievement - Special Project/Assignment Category

In 2011, the Board's main file room at Central Office underwent a major renovation as an additional support system was added underneath the surface of the floor. Private offices and conference rooms were turned into make-shift file rooms. A new temporary file locator system was created and furniture was stored in sheds in the parking lot. During this project a key group of Board employees were responsible for training temporary employees and maintaining control over 65,000 offender files during the dismantling and reconstruction of the file room. Administrative Officer Deborah Basehore worked closely with Clerical Supervisor Kim Lewis in the coordination efforts between the contractors and the Office of Board Secretary staff during the renovation. In addition, Ms. Lewis, Gail Bailey and Billy Kinder-Schreiber took on the responsibility of training temporary staff, and along with William Stevens, were key in maintaining control and tracking of the numerous offender files. Their outstanding efforts during the dismantling and reconstruction of the file room are to be commended.

Left to right: Chairman Potteiger, Board Secretary Kimberly Barkley, Kim Lewis, Billy Kinder-Schreiber, William Stevens, Mary Rosetta, Gail Bailey and Board Member White.



Clarissa Augustine, Gerard Masucci, Ronald Crone, Thomas Reams, Jason Winski

Group Achievement - Public/Employee Safety Category

On August 8, 2011, the five members of the York Sub Office distinguished themselves by going the extra mile when they received information that an offender on parole had assaulted and threatened his wife. Agent Augustine was instrumental in gathering the needed information. She interviewed the woman and her daughter and allowed her to make a written statement. Upon realizing the statement was written in Spanish, she arranged to have the statement translated to English and stayed with the woman, who was very fearful and afraid to leave the parole office to go home. Agent Augustine worked with the city police department to accept the woman's complaint and recruited fellow Agents Gerard Masucci, Ronald Crone, Thomas Reams and Jason Winski for assistance. Within 45 minutes, the

agents were briefed on the situation, located and apprehended the offender. This incident occurred late in the day and not one of the agents hesitated in providing assistance with the arrest. Additionally, the case was not part of any of these five agents' caseloads; the offender was assigned to an agent on leave. The initiative and willingness of these agents speaks volumes to their professionalism and dedication to public safety.



Left to right: Chairman Potteiger, Central Region Director Kelly Evans, Parole Agents Augustine, Masucci, Winski, Harrisburg District Director Lisa Moser, Agent Crone, Deputy Executive Director Cynthia Daub and Board Member White.

Mario Dirienzo

Vicki D. Weisel Institutional Agent of the Year Award

In August 2010, the supervisor at SCI-Laurel Highlands was reassigned to the Integrated Offender Case Management System (IOCMS) project. At that same time, due to an extended medical leave of one agent, a vacant clerk position and the promotion and transfer of the Institutional Parole Assistant, the entire parole staff at SCI-Laurel Highlands consisted of one agent. With a docket caseload in the 60s, Agent Dirienzo took on the challenge of Acting Institutional Parole Supervisor. During most of 2011, with assistance from other parole staff and the transfer of an Institutional Parole Assistant, Agent Dirienzo utilized excellent time and workload management skills and built a team to get the job done.

Agent Dirienzo has become a team leader, a mentor for staff and



Left to right: Chairman Potteiger, Western Regional Director Jay William, Agent Dirienzo, Deputy Executive Director Cynthia Daub, Board Member White and Parole Supervisor Paul Straka.

leads by example. He not only completes all duties of a supervisor, but also assumes the duties and work of an agent, interviewing inmates for completion of Integrated Case Summary Assessment documents, processing releases, and testifying at hearings. He also demonstrates excellent management skills, uses good judgment, practices the 'do unto others' philosophy of life, and is very well respected by his

colleagues, parole staff, Department of Corrections' staff and his chain of command. In addition to the challenges faced at SCI-Laurel Highlands, Agent Dirienzo also participated as a trainer for the Basic Training Academy for new agents and was also a motivational interviewing trainer for the agency in 2011. Acting Supervisor Dirienzo is a loyal and valued employee of the Board.



Cynthia Daub

Excellence in Leadership Award

This award signifies an employee's excellence in agency and mission leadership.

Cindy Daub exemplifies the best qualities of an excellent leader by fulfilling her duty to advance the mission of the agency and to encourage and assist others in fulfilling the Board's mission. She has over 27 years of experience with the Board, earning her way in various management positions by being a fair, decent and honest leader who always does the very best. Through her hard work and dedication, she has gained the respect and trust of her colleagues and her advice is a valuable asset to the Board. She is the embodiment of good temperament and a high degree of professionalism, which helps her to forge successful relationships.

Her leadership skills throughout the transition of the Governor and Chairman were abundant as she was able to provide sound advice in some difficult and changing times, and was able to adapt and meet the challenges. Most

notably, Ms. Daub has demonstrated excellent leadership skills by developing new relationships with our partner agency, the Department of Corrections, by increasing communication and collaboration to help move the shared goals of both agencies forward. She has been instrumental in the adoption of the National Parole Resource Center recommendations; conducting a major revision to Chapter 3 procedures; furthering the Board's work in Offender Workforce Development Specialist training; initiating a CCC absconder walk-away process and providing leadership for the Justice Reinvestment Initiative.

Ms. Daub gives credit where credit is due; encourages creativity and new ideas; never stops learning; and unites those she leads through a corporate mission. Her strong desire to make a difference is felt by all who work with her and for her. She has a tremendous compassionate and caring nature while also being resolute and committed in the daily performance of her duties. This compassion is personified in her personal life as well, as she does extensive volunteer work to raise money for cancer research.

Ms. Daub is deserving of the Excellence in Leadership Award due to her dedication and commitment to excellence in her professional and personal life.



Left to right: Chairman Potteiger, Cynthia Daub and Board Member White



Frederick Klunk **Chairman's Achievement Award**

This award recognizes an employee who, through his or her performance and accomplishments, both on and off the job, has done the most to advance the mission of the Board during the past award year.

Frederick Klunk began his career with the Board in 2006 as a program analyst and has assumed increasing responsibilities, culminating in his appointment as Director of the new Office of Statistical Reporting and Evidence-Based Program Evaluation in 2010. He has been instrumental in developing performance measures for the Board in order for the Board to evaluate new strategies and to measure their performance against the agency's goal of reducing recidivism.

His analytical skills in conjunction with programmatic and business process knowledge were



Left to right: Chairman Potteiger, Frederick Klunk and Board Member White

instrumental in assisting the agency during the change of administration, specifically related to the agency's budget request. He possesses the ability to identify and anticipate questions and issues related to complex scenarios driven by policy and programmatic changes.

Mr. Klunk is well-respected by his colleagues within and outside of the Board. His professional

experience has included teaching economics at various colleges and universities and he has represented the Board and the commonwealth at national organizations relating to performance measurement development.

Mr. Klunk's commitment to excellence and dedication to the Board make him deserving of the Chairman's Achievement Award.

