

MEMO

TO: Board Members

FROM: Farrah M. Conjar
Executive Secretary

DATE: September 19, 2015

RE: Minutes-Board Meeting
August 18, 2015

In compliance with *Act 175*, known as the *Sunshine Law*, effective September 17, 1976, the Office of Chief Counsel provided notification to the public of the scheduled meeting on August 18 2015, of the Pennsylvania Board of Probation and Parole.

The meeting convened at 9:05 AM with Acting Chairman Tuttle presiding.

Board Members Michael Potteiger, Craig McKay, Leslie Burke, Michal Green, and Ed Burke were in attendance. Also in attendance were Fred Klunk, Office of Statistical Analysis; Meghan Dade, Executive Director of SOAB; Richard Dash, Director of the Office of Administrative Services; Alan Robinson, Office of Chief Counsel; Sherry Tate Office of Communications, Leo Dunn Director of Policy and Legislative Affairs, Kim Barkley, Office of Board Secretary and Penny Hockenberry, Office of Victim Advocate.

All reports referenced in Public Session were previously disseminated to Board Members and Senior Staff for review and will be made available upon request.

I. APPROVAL OF BOARD MINUTES OF July 15, 2015

Motion was made by Board Member McKay, seconded by Board Member Burke, and carried unanimously to approve the minutes.

*ACTION
ITEM*

II. OFFICE OF THE VICTIM ADVOCATE

Ms. Storm had nothing to report; however is available to the Board as needed.

III. SEXUAL OFFENDERS' ASSESSMENT BOARD

There was no report from SOAB.

IV. OFFICE OF CHIEF COUNSEL

Mr. Robinson had nothing to report, however, is available to the Board as needed.

V. OFFICE OF BOARD SECRETARY

Ms. Barkley had nothing to report, however, is available to the Board as needed.

VI. HEARING EXAMINER OFFICE

Mr. Fox reported that Roger Leidy is the new Hearing Examiner. He came from Altoona District Office, was the District Director.

VII. OFFICE OF STATISTICAL REPORTING AND EVIDENCE-BASED PROGRAM EVALUATION

Mr. Klunk had nothing to report, however, is available to the Board as needed.

VIII. OFFICE OF ADMINISTRATIVE SERVICES

Mr. Dash had nothing to report, however, is available to the Board as needed.

IX. OFFICE OF FIELD PROBATION AND PAROLE SERVICES

Mr. McIntyre reported Dave Dettinburn is the new Deputy Director in Chester. There is an additional Deputy Director Position approved for the Harrisburg District Office.

X. OFFICE OF RE-ENTRY AND QUALITY ASSURANCE

Ms. Daub had nothing to report, however, is available to the Board as needed.

XI. OFFICE OF COMMUNICATIONS'

Ms. Tate reported HBO has a program called Vice. The program asked to follow a parolee released from SCI Chester for a documentary. September 11, 2015 is EPICS reception ceremony.

XII. OFFICE OF POLICY AND LEGISLATIVE AFFAIRS

Mr. Koch had nothing to report, however, is available to the Board as needed.

XIII. OLD BUSINESS or NEW BUSINESS

OLD BUSINESS:

Mr. Tuttle presented pins for years of service to Sherry Tate – 20 years and Alan Robinson- 15 years.

NEW BUSINESS:

Mr. Green – Philadelphia Re-entry Court status report – our agency needs continued involvement in Drug Courts/Re-entry conferences. We need to have more incentives and rewards.

The meeting was adjourned at 10:17 a.m.

FMC