

MEMO

TO: Board Members

FROM: Farrah M. Conjar
Executive Secretary

DATE: October 21, 2015

RE: Minutes-Board Meeting
September 16, 2015

In compliance with *Act 175*, known as the *Sunshine Law*, effective September 17, 1976, the Office of Chief Counsel provided notification to the public of the scheduled meeting on September 16, 2015, of the Pennsylvania Board of Probation and Parole.

The meeting convened at 9:05 AM with Acting Chairman Tuttle presiding.

Board Members Michael Potteiger, Craig McKay, Leslie Grey, Jeffrey Imboden, Michal Green, and Ed Burke were in attendance. Also in attendance were Fred Klunk, Office of Statistical Analysis; Meghan Dade, Executive Director of SOAB; Richard Dash, Director of the Office of Administrative Services; Alan Robinson, Office of Chief Counsel; Sherry Tate Office of Communications, Leo Dunn Director of Policy and Legislative Affairs, Kim Barkley, Office of Board Secretary and Penny Hockenberry, Office of Victim Advocate.

All reports referenced in Public Session were previously disseminated to Board Members and Senior Staff for review and will be made available upon request.

I. APPROVAL OF BOARD MINUTES OF August 18, 2015

Motion was made by Board Member Imboden, seconded by Board Member Grey, and carried unanimously to approve the minutes.

**ACTION
ITEM**

II. OFFICE OF THE VICTIM ADVOCATE

Ms. Storm reported Office of the Victim Advocate released their annual report, copies were provided to all. As of today they have registered over 1,336 victims.

since taking over SORNA from PA State Police, and her staff is working hard and overtime to accommodate.

III. SEXUAL OFFENDERS' ASSESSMENT BOARD

There was no report from SOAB.

IV. OFFICE OF CHIEF COUNSEL

Mr. Robinson had nothing to report, however, is available to the Board as needed.

V. OFFICE OF BOARD SECRETARY

Ms. Barkley had nothing to report, however, is available to the Board as needed.

VI. HEARING EXAMINER OFFICE

Mr. Fox reported that Roger Leidy is the new Hearing Examiner. He came from Altoona District Office, was the District Director.

VII. OFFICE OF STATISTICAL REPORTING AND EVIDENCE-BASED PROGRAM EVALUATION

Mr. Klunk reported that Bill Moser's last day with the Board is October 2, 2015. He had nothing else to report.

VIII. OFFICE OF ADMINISTRATIVE SERVICES

Mr. Dash had nothing to report, however, is available to the Board as needed.

IX. OFFICE OF FIELD PROBATION AND PAROLE SERVICES

Mr. McIntyre had nothing to report, however, is available to the Board as needed.

X. OFFICE OF RE-ENTRY AND QUALITY ASSURANCE

Ms. Daub reported the EPICS ceremony was a success and a great job done by Jason Stauffer.

XI. OFFICE OF COMMUNICATIONS'

Ms. Tate had nothing to report, however, is available to the Board as needed.

XII. OFFICE OF POLICY AND LEGISLATIVE AFFAIRS

No report from Office of Policy and Legislative Affairs.

XIII. OLD BUSINESS or NEW BUSINESS

OLD BUSINESS:

Mr. Green – Philadelphia Re-entry Court status report – our agency needs continued involvement in Drug Courts/Re-entry conferences. We need to have more incentives and rewards.

NEW BUSINESS:

Dates for the 2016 Board meetings date were proposed, motion was made by Board Member Burke and seconded by Board Member McKay.

Dr. Robert Marsh presented updates in the DOC to the mental health population.

Richard Stroker from the Center for Effective Public Policy will be attending the October Board Meeting to continue the discussion on the Agency's Strategic Plan.

The meeting was adjourned at 10:17 a.m.

FMC