

<p><b>Commonwealth of Pennsylvania</b></p>  <p><b>Pennsylvania Board of Probation and Parole</b></p>	<p><b>Volume III Chapter 4</b></p> <p><b>Procedure 4.01.23</b></p>	<p><b>Date Revised</b></p> <p><b>New</b></p>
<p><b>Chapter Title</b> <b>SUPERVISION, REENTRY</b></p>		<p><b>Date Issued:</b> <b>07/08/2011</b></p>
<p><b>Subject</b> <b>SUPERVISION VIOLENT OFFENDER PROTOCOL</b></p>		<p><b>Effective Date:</b> <b>7/22/2011</b> <b>PUBLIC</b></p>

I. AUTHORITY

The chairman of the board is granted the authority to “[d]irect the operations, management and administration of the board” and to “[p]erform all the duties and functions of chairperson, including organizing, staffing, controlling, directing and administering the work of the staff.” 61 Pa.C.S. § 6112 (a)(1) & (a)(4).

II. PURPOSE

The purpose of this procedure is to explain specific aspects and requirements of supervision of violent offenders.

III. APPLICABILITY

This procedure is applicable to all Board staff.

IV. DEFINITIONS

All definitions are located in Procedure 4.01.01.

V. POLICY

It shall be the policy of the Board that the Violent Offender Protocol will be applied to violent offenders as ordered by the Board or parole supervision staff. Components of the Violent Offender Protocol include identification, placement, and completion of programming. This management strategy is applied to violent offenders so the Board can effectively focus supervision efforts and resources to those offenders who represent the greatest risk to the community.

VI. PROCEDURE

A. Identification as a Category 3 Offender per the OVRT<sup>1</sup>

1. Offenders are to be identified as Category 3 offenders either by DOC or Board staff if any of the following criteria are met:

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<sup>1</sup> Reference Procedure 4.01.05 Assessment and Supervision Plan; Offender Violence Risk Typology (OVRT) Field Version.

- a. Violent Instant Offense and Violent History regardless of risk level status as high, medium or low.
- b. Violent Instant Offense, no Violent History and high risk level.
- c. Non-Violent Instant Offense, Violent History and high risk level.

B. Placement at Specialized Centers

1. When ordered by the Board to parole or reparole to a Specialized CCC/CF.

C. Imposition of Violence Prevention Booster (VPB) Programming

1. All offenders, regardless of risk or category, upon whom the Board has imposed a special condition mandating the completion of Violence Prevention Booster (VPB) programming, shall obtain such programming at either a DOC Specialized CCC/CF or at a PBPP field office during their period of supervision.
2. Parole supervision staff may impose a special condition requiring VPB as a sanction for offenders who demonstrate a need for such programming during the course of supervision.
3. The following special condition shall be imposed by parole supervision staff when Violence Prevention Booster programming is determined:

YOU SHALL ENTER INTO AND ACTIVELY PARTICIPATE IN THE VIOLENCE PREVENTION BOOSTER PROGRAM UNTIL SUCCESSFULLY DISCHARGED.

D. Violent Offenders Released to Detainers

1. Pennsylvania County Detainers

When a violent offender with a Board action to parole to a county detainer is paroled, the release materials are sent to the District Office responsible for the area of the approved home plan.

- a. Institutional parole staff will issue the offender a PBPP-348 with instructions to report directly to the Specialized CCC/CF when released from detention.
- b. The assigned field agent is responsible for monitoring the status and disposition of the detainer, offender's location, projected release date and availability for field supervision.
  - 1) Parole supervision staff may register for email or phone notification of detained offenders' status with the automated Victim Information &

Notification Everyday (VINE) system at [www.vinelink.com](http://www.vinelink.com). In PA, VINE is known as PA SAVIN: State Automated Victim Information Notification service. See Appendix A for detailed instructions on registering for offender notifications.

## 2. Out of State, Federal and Immigration Detainers

When a violent offender with a Board action to parole to an out-of-state, federal, or ICE detainer is paroled, it is imperative that a copy of the detainer be included with the release materials to the appropriate Division of Interstate Services. Reference Procedure 4.05.03 Outgoing Board Cases from Correctional Institutions. At the time of release, PBPP institutional staff shall issue the offender a special condition via PBPP-336 instructing the offender that upon release to the community by the detaining authority, the offender must report directly to the Specialized CCC/CF.

The Division of Interstate Services administratively tracks the offender's location in the other state's correctional system, Federal Bureau of Prisons or with the Bureau of Immigration and Customs Enforcement to stay apprised of the offender's projected release date. Interstate Services staff will provide parole supervision staff notice of offender's projected arrival date and request update of the automated offender record.

## VII. SUSPENSION DURING AN EMERGENCY

This procedure may be suspended during an emergency at the sole discretion of the Chairman.

## VIII. RIGHTS UNDER THIS PROCEDURE

This procedure creates no rights under law.

## IX. RELEASE OF INFORMATION AND DISTRIBUTION PROCEDURE

A. This procedure does not contain information that impacts the security of Board staff or offenders and therefore may be released to the public.

B. This procedure is to be distributed to all Board staff.

## X. CROSS REFERENCES

### A. Statutes

#### 1. Federal

None.

#### 2. State

61 Pa.C.S. § 6112

B. Board Policies

None.

C. American Correctional Association Standards

1. 4-APPFS-2A-01

2. 4-APPFS-2A-02

3. 4-APPFS-2A-06

4. 4-APPFS-2A-07

5. 4-APPFS-2B-01

6. 4-APPFS-2C-01

D. Management Directives

None.

E. Report of the Reentry Policy Council

None.